

Creve Coeur District 76 Procedures for Netbooks

The Netbook and sleeve/bag issued to the student are the property of the Creve Coeur School District 76. This Netbook is on loan to the student, and must be used in accordance with the following Policies and Procedures, the District's Acceptable Use Policy and any applicable laws. Use of this Netbook is a privilege and not a right. These items are provided for educational purposes only, and are intended to support the learning objectives of Creve Coeur School District 76. Parents/guardians and students are required to read and agree to the District's Acceptable Use Policy also prior to receiving the Netbook or using the internet.

Technology Usage

1. Each netbook is assigned to an individual student. Students should never "swap" or "share" their netbook with another student. Netbooks should be in a student's possession or secured in a designated classroom at all times. Leaving a netbook unattended is prohibited and will result in an immediate detention.
2. Students will not be allowed to take netbooks home.
3. Students are not allowed to leave netbooks in their lockers. If a student is participating in an activity where their netbooks are not used (i.e. field trip, assembly, etc) they are required to leave their netbook in their designated classroom.
4. Placing stickers, writing on, engraving or otherwise defacing the netbook or case is prohibited. Destruction, vandalism, and tampering with any component of technology is prohibited.
5. If the netbook is stolen, lost, or damaged, the incident must be reported to a teacher immediately.
6. Students must never share their passwords with another student. Passwords should always be kept confidential.
7. Netbooks are to be used in the classroom and for academic purposes only.
8. Students are not allowed to download or install any software, illegal music/movies, or other copyrighted materials.
9. The district/school will periodically check all computers for unauthorized materials.
10. Access to the internet must be through the designated District Creve Coeur network. Any 3rd party access to the internet is not permitted.
11. Students while assigned to ISS will not be allowed use of a netbook.
12. Technology use is a privilege and can be revoked if abused.
13. Accessing personal e-mail accounts from school computers is prohibited.
14. Access programs and sites only as instructed.
15. Copyright laws must be adhered to. Give credit when credit is due.
16. Accessing and/or altering work, other than your own, is prohibited.
17. Netbooks are to be transported by students in messenger bags at all times. No exceptions.

Internet Usage

Students should never share personal information about themselves while using the Internet. This includes a student's name, age, address, phone number, or school name.

Students should be aware that Internet and other media that are accessed, created or stored on their Netbooks are the sole property of the District. The District has the right to review these items for appropriateness and to limit or revoke a student's access to them at any time, and for any reason.

The use of AOL IM, iChat, Yahoo Messenger or other instant messaging programs while at District 76 Schools is prohibited. Students are not allowed to access any social media sites (MySpace, Facebook, etc.).

Using proxy servers to gain access to inappropriate sites is prohibited. Students are not allowed to use key loggers or other hacking tools.

Consequences

1. First infraction will result in a verbal warning.
2. Second infraction will result in a detention and a parent contact.
3. Third infraction will result in a week without the netbook and a parent contact.
4. Continued infractions will result in a week without the netbook use, a parent contact, along with an in-school suspension.
5. Unattended netbooks will result in an immediate detention.
6. All consequences will start over at the end of the semester.

Severe Clause: Severe misuse will result in immediate referral to the principal.

My child and I have discussed and agreed to the technology rules.

Student Name _____ Date _____

Student Signature _____

Parent Signature _____

Approved: July 2010