

Creve Coeur School District No. 76

**LaSalle School**

300 N. Highland Ave  
Creve Coeur, IL 61610  
309-698-3605

Email – [cosenkarski@cc76.k12.il.us](mailto:cosenkarski@cc76.k12.il.us)  
Send IEP info to [hcallahan@cc76.k12.il.us](mailto:hcallahan@cc76.k12.il.us)

**AUTHORIZATION TO RELEASE OR SECURE RECORDS**

I do hereby authorize LaSalle School to **secure from or release** to the following school:

School Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

The following information regarding my child:

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Either email or mail a copy of the Student Permanent Record which should include basic identifying information, academic transcript, attendance record, and release of permanent record information. Also, I need a copy of the Temporary Records which should include scores received on the State assessment tests, RTI testing results, and information regarding serious infractions. This may also include the following: Psychological reports, Social Development, Speech & Language reports, Occupational Therapy, I.E.P. and M.D.C. I also need a copy of the medical records.**

As a parent I have the right to inspect, copy, and challenge any of the material contained in my child's records.

- I wish to examine my child's records.
- I do not wish to examine the content's of my child's records.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Signature of Records Custodian

\_\_\_\_\_  
Date