

January 6, 2016

Called to order by 606 by Randy Giddens.

Attendance: Randy Giddens, Savanna Bohm Tyler, Linda Bailey, Mr. Aldridge

Randy Giddens made a motion to approve the Policy Committee Meeting Minutes from June 9<sup>th</sup>. Linda Bailey second. Bailey – I, Tyler – I, Giddens – I

When bringing to the board for approvals and reviews we will present policies first. Then at the next meeting we will present all policies for the second reading, exhibits, and administrative procedures.

Parent/Teacher Advisory needs to review the appropriate 7 policies.

<b>Policies</b>		
<b>Policy/Procedure</b>	<b>Policy Committee Approval/Change Requests</b>	<b>Other Discussion – Changes made to Policy/Procedure</b>
2:140, Communications To and From the Board	Adopted as is	Create a link and make it so it will not allow us to respond so we do not violate Open Meetings Act.
4:10, Fiscal and Business Management	Approved as is	No changes made to policy
4:45, Insufficient Fund Checks and Debt Recovery	Adopted – Keep 1 <sup>st</sup> sentence and delete everything else	Changes made throughout from PRESS
4:80 Accounting and Audits	Change petty cash to \$1500	Recommendations from Auditor
4:110, Transportation	Adopted	Changes made from PRESS
4:120 Food Services	Adopted	Changes made throughout from PRESS
4:130, Free and Reduced – Price Food Services	Adopted	No changes made
4:150, Facility Management and Building Programs	Adopted but strike last sentence	No changes made to policy from PRESS
5:10, Equal Employment Opportunity and Minority Recruitment	Adopted	1 Sentence added by PRESS
5:130, Responsibilities Concerning Internal Information	Adopted	No changes made
5:185, Family and Medical Leave	Adopted	Changes throughout
5:220, Substitute Teachers	Adopted	Changes throughout
5:250, Leaves of Absence	Do not adopt	Keep current with no changes
6:20, School Year Calendar and Day	Adopted	No changes made
6:60, Curriculum Content	Adopted: omit all of – #2, #11  #4, change to k-8, #5, change to k-8,	Changes to omit high school portions

	#7 delete all high school courses	
6:110, Programs for Student at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentive Program	Adopted	No changes
6:280, Grading and Promotion	<p>Adopt new and keep 2<sup>nd</sup> paragraph - All student work completed through Wednesday will be graded and posted to the Skyward system by Thursday evening of the same week. Project work that takes longer to grade may be given special consideration.</p> <p>But change to: Teachers are encouraged to enter all completed student work on a weekly basis.</p> <p>Move 2 additional pages to AP2016 new AP from policy.</p> <p>Archive AP2 not needed.</p>	From PRESS change name of tests taken.
6:300, Graduation Requirements	High school do not adopt	
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	High school do not adopt	
6:340, Student Testing and Assessment Program	Adopted	Changes throughout from PRESS
7:50, School Admissions and Student Transfers To and From Non-District Schools	Turned over to Parent Committee	
7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusions of Students	Turned over to Parent Committee	
7:220, Bus Conduct	Turned over to Parent Committee	
7:270, Administering Medicines to Students	Turned over to Parent Committee	
8:20, Community Use of School Facilities	Adopted	

<b>Revisions to Administrative Procedures</b>		
<b>Policy/Procedure</b>	<b>Policy Committee Approval/Change Requests</b>	<b>Other Discussion – Changes made to Policy/Procedure</b>

4:45-AP2, Administrative Procedure – Local Debt Recovery Implementation Procedures	Agreed to not adopt	
4:120-AP, Administrative Procedure – Food Services, Competitive Foods; Exemptions	Agree to adopt	
5:30-AP1, Administrative Procedure – Interview Questions	Agree to adopt	
5:185-AP, Administrative Procedure – Resource Guide for Family and Medical Leave	Agree to adopt	Definitions taken out and changes throughout
6:60-AP, Administrative Procedure Comprehensive Health Education Program	#1 change to 6-8 Adding number 2 and change to prek-8 #3 change to 6-8 #4 change to 7-8 #5 delete #6 change to 5-8 #8 change to 7-8 #9 change to 6-8 2 <sup>nd</sup> #9 change to 6-8 #12 delete	Do not add recommendations does not apply make changes that had any references to high school
6:280-AP, Administrative Procedure – Evaluating and Reporting Student Achievement	Adopt as is	
6:280-AP2016 ACADEMIC STANDARDS FOR GRADING AND PROMOTION	Previously was attached to policy taken out and created administrative procedure.	
7:50-AP, Administrative Procedure – School Admissions and Student Transfers To and From Non-District Schools	Turned over to Parent Committee	
7:220-AP, Administrative Procedures – Electronic Recording on School Buses	Turned over to Parent Committee	
7:270-AP1, Administrative Procedures – Dispensing Medication	Turned over to Parent Committee	
7:270-AP2, Administrative Procedure – Checklist for District Supply of Undesignated Epinephrine Auto-Injectors	Turned over to Parent Committee	

**Revisions Exhibits**

Policy/Procedure	Policy Committee Approval/Change Requests	Other Discussion – Changes made to Policy/Procedure
2:140-E, Guidance for Board Member Communications, Including Email Use	New to us - adopted	
2:250-E2, Exhibit – Immediately Available District Public Records and Web-Posted Reports and Records	Approved	
4:45-E1 – Exhibit – Cover Page Documenting the Process to Seek Offset from the Illinois Office of the Comptroller	Do not Adopt	
4:45-E2, Exhibit – Notice of Claim and Intent to Seek Debt Recovery; Challenge; and Response to Challenge	Do not Adopt	
6:300-E2, Exhibit – State Law Graduation Requirements	High school do not adopt	
7:270-E, Exhibit – School Medication Authorized Form	Turned over to Parent Committee	

Adjourned at 8:30 p.m.