

Cell Phone Administrative Procedure

Cell phone use is prohibited during the school day.

Use is interpreted as using any cell phone function or feature, not just the sending or receiving of calls. This includes the use in hallways, restrooms, offices or any other place on school grounds students may NOT take a pass out of class to use their phones. Cell phones must be on silent or turned off and kept out of sight. Cell phone use is not permitted during lunch.

Students who choose to use the cell phone will be referred for insubordination and the following disciplinary action will occur:

First offense: Cell phone will be confiscated by District 76 staff at the time of incident and turned over to the appropriate administrator; students may pick up the cell phone at the end of the day. Referral written at the time of incident. Parent contacted by teacher.

Second offense: Cell phone will be confiscated by District 76 staff, and a parent will have to pick up the phone from the appropriate administrator at the end of the day. Referral written at the time of incident.

Third offense: Cell phone will be confiscated by District 76 staff, and a parent will have to pick up the phone from the appropriate administrator at the end of the day. Referral written at the time of incident. One day of In-School suspension.

Fourth offense: Cell phone will be confiscated by District 76 staff, and a parent will have to pick up the phone from the Superintendent at the end of the day. Referral written at the time of incident. One day Out-of School Suspension

Any student who refuses to surrender a cell phone, or removes the battery before surrendering the cell phone, to a school official may be subjected to the loss of school privileges, alternative In School Suspension and/or other disciplinary actions.

Any further offenses will be subject the student to disciplinary action as set for in Board Policy 7.190.

Any inappropriate use of cell phones, including but not limited to, inappropriate photographs, text messaging, and recording or videotaping will result in confiscation of the phone; further consequences include possible police referral. Students bring these devices to school at their own risk. District 76, its faculty and staff are NOT responsible for any damaged, missing, or stolen cell phones. If a student has a cell phone and it is damaged or stolen, schools will not utilize administrative time to investigate the incident nor will the District take any financial responsibility for the cell phone or cell phone charges.