

Personnel

Cell Phones

All staff members should refrain from using any cell phones except during lunch, and or prep time. This includes any cell phone communications including text messaging and digital photography. Use of a cell phone can be authorized by the school administrator, if the staff member sees this as the only means of communication available for a certain situation.

Failure to comply with this procedure may result in disciplinary action.

If any employee encounters an emergency situation that does not allow them to contact the school office under the normal procedures, cell phone use is permitted.

Adopted: May 2008

Amended: April 2009

Reviewed and Approved: February 2018